

Hand & Power Tool Safety

- All hand tools, power tools, or similar equipment shall be regularly inspected and maintained in a safe operating condition. Worn or broken tools and equipment found to be in disrepair shall be taken out of service until repaired or replaced.
- Use tools only for their intended purpose.
- Guards and safety devices on all tools are to be left on and kept in proper adjustment when the tool is in use.
- Electrically powered tools and equipment shall be UL listed and grounded or approved double-insulated type.
- Pneumatic or powder actuated tools shall only be operated by trained and qualified persons.
- Air hose connections must be secured to prevent accidental separation.
- Switches or levers requiring constant hand or finger pressure for tool operation are not to be tampered with.
- Power tools must be unplugged prior to making any adjustment on them.
- Never force tools beyond their rated capacity.
- Never lower electrically powered tools by the cords.

Forklift Safety

- Only trained, certified and authorized personnel may operate forklifts.
- A pre-start inspection must be performed on the forklift before every shift.
- Seatbelts must be worn at all times when operating a forklift.
- Never lean outside the truck to get a better view.
- Forks must be properly spread apart and the load checked for stability before being moved.